



Minutes for the  
Madison County Commissioners Court  
Tuesday, August 13, 2024

THE STATE OF TEXAS  
COUNTY OF MADISON

IN COMMISSIONERS COURT  
OF MADISON COUNTY, TEXAS

The Madison County Commissioners Court met in Regular Session the 13<sup>th</sup> day of August 2024, 9:30 a.m., at the Madison County Courthouse Annex, County Courtroom, 103 W. Trinity Street, Suite 106, Madisonville, Texas with the following members:

Clark Osborne	County Judge	Present
Steve Parrish	Commissioner, Precinct 1	Present
Carl Wiseman	Commissioner, Precinct 2	Present
Carl Cannon	Commissioner, Precinct 3	Present
David Pohorelsky	Commissioner, Precinct 4	Present

1. Invocation and Pledges of Allegiance
  - Invocation – Commissioner Cannon
  - Pledge of allegiance to the United States and Texas flags – Judge Osborne
2. Public Hearing – Call Meeting to Order
  - Meeting was called to order at 9:31 A.M.
    - a) The proposed tax rate is greater than the voter-approval tax rate but not greater than the de minimis rate. However, the proposed tax rate exceeds the rate that allows voters to petition for an election under Section 26.075 Tax Code. If Madison County adopts the proposed tax rate, the qualified voters of Madison County may petition Madison County to require an election to be held to determine whether to reduce the proposed tax rate. If a majority of the voters reject the proposed tax rate, the tax rate of Madison County will be the voter-approval tax rate of Madison County.
3. Adjourn Public Hearing

Commissioner Wiseman made a motion to adjourn; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to adjourn Public Hearing, all in favor.

**MOTION CARRIED.**

Public Hearing was adjourned Tuesday, August 13, 2024, at 9:32 A.M

4. Call Regular Meeting to Order
  - Meeting was called to order at 9:33 A.M.

COUNTY CLERK – ADRIAN LAWSON

5. Review and/or correct minutes of the commissioners' court regular meeting held on July 23, 2024, and Budget Hearing held on July 22, July 30 and July 31, 2024.  
No correction needed.

## COLLECTION REPORTS

6. Approve Collection Reports for County Clerk and County Criminal Court.  
Reports submitted, see attached.  
Commissioner Pohorelsky made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve the Collection Report for County Clerk and County Criminal Court, all in favor.  
**MOTION CARRIED.**
7. Approve Collection Reports for District Attorney.  
No report submitted.
8. Approve Collection Report for District Clerk.  
Report submitted, see attached.  
Commissioner Wiseman made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve the Collection Report for District Clerk, all in favor.  
**MOTION CARRIED.**

### Treasurer – Judi Delesandri

9. Approve paying County bills.  
Report submitted, see attached.  
Commissioner Pohorelsky made a motion to approve; Commissioner Parrish gave a second; Judge Osborne called for a vote to approve paying County bills, all in favor.  
**MOTION CARRIED.**
10. Approve bills paid since last court date – July 23, 2024.  
Report submitted, see attached.  
Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve bills paid since last court date July 23, 2024, all in favor.  
**MOTION CARRIED.**
11. Approve Treasurer’s Report.  
Report submitted, see attached.  
Commissioner Cannon made a motion to approve; Commissioner Parrish gave a second; Judge Osborne called for a vote to approve Treasurer’s Report, all in favor.  
**MOTION CARRIED.**
12. Approve personnel changes.  
Report submitted, see attached.  
Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve personnel changes, all in favor.  
**MOTION CARRIED.**

### Auditor – Susan A. Pugh

13. Auditor’s Report  
Report submitted, see attached.
14. Budget Amendments and/or Line-Item Transfers  
Reports submitted, see attached.

Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve Budget Amendments and Line-Item Transfers, all in favor.

**MOTION CARRIED.**

Departmental Reports

15. Historical Commission  
No report submitted.
16. Designated Representative Monthly Report – Tom McWhorter/Lynn Jeffries  
No report submitted. Tom McWhorter report for the month of July they had 6 septic permits totaling \$1,380.00.
17. Tax Assessor/Collector Monthly Report – Karen Lane, TAC  
Report submitted, see attached.
18. Emergency Management Report – Shelly Butts  
Report submitted, see attached.
19. County Extension Agent Monthly Report-Allen Homann/Ty Jordan  
No report submitted. Bethany Janner spoke about livestock shows, 4-H senior District 9 Leadership lab, the County Camp, attending conferences, and the annual award banquet.
20. Veterans Affairs - Erica Greene  
No report submitted.
21. Elections Administrator-Bobbie Duke  
No report submitted.
22. Justice of the Peace – Steve Cole/Jon Stevens  
Report submitted, see attached.
23. Sheriff’s Department – Bobby Adams  
Report submitted, see attached.
24. Madison County Library – Veronica Landmann  
No report submitted. Veronica Landmann spoke about the Library Financial report dated October 2023 to July 2024, she also spoke about Library outreach programs.
25. Constable – Charles Turner/Jim Jackson  
Report submitted, see attached.
26. District Attorney – Courtney Cain  
No report submitted.
27. County Commissioners Report  
Steve Parrish, Pct. 1, stated they were maintaining the roads.  
Carl Wiseman, Pct. 2, stated they were grinding up roads, putting them down again and boom maxing.  
Carl Cannon, Pct. 3, stated they were mowing.  
David Pohorelsky, Pct. 4, stated routine maintenance.
28. Judge’s Report – Clark Osborne  
Judge Osborne spoke about Secure Tech.

## 29. Public Comment

Hear Comments in reference to the following Agenda Items Only – time limit 3 minutes, one person at a time will be called from the Public Participation Forms submitted. Move to the front of the Court and stand at the podium.

- No Public Participation form was submitted to the Clerk of Court.
- Tiffany McClure Received a Certificate for successfully completing the Security and Privacy: Security Role from CJIS Security and Privacy Training, Rosy Martinez received a Certificate for successfully completing Cybersecurity Awareness training program, Adrian Lawson and Heidi Ellis received a Certificate of Achievement for Completing the Birth Registrar Certification Course.

## 30. Presentations

- a) Hear presentation from Daniel Anderson with ANCO insurance for County Health Insurance Plan renewal FY2025.  
Daniel Anderson provided information to the court, see attached.

## 31. Action Items

- a) Discuss and take action on County Health Insurance Plan renewal for FY2025. Commissioner Pohorelsky made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve County Health Insurance Plan renewal for FY2025 of Blue Cross Blue Sheild with Non-stop, all in favor.  
**MOTION CARRIED.**
- b) Accept the No New Revenue Rate and Voter Approval Rate Calculation Worksheets as presented by Karen Lane, Madison County Tax Assessor Collector.  
Karen Lane provided information to the court, see attached.  
Commissioner Cannon made a motion to accept; Commissioner Parrish gave a second; Judge Osborne called for a vote to accept the No New Revenue Rate and Voter Approval Rate Calculation Worksheets as presented by Karen Lane, Madison County Tax Assessor Collector, all in favor.  
**MOTION CARRIED.**
- c) Discuss and take action on Texas Department of Motor Vehicles Imposition of Optional Fees for Calendar Year 2025.  
Karen Lane provided information to the court, see attached.  
Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve Option A with no change on the Texas Department of Motor Vehicles Imposition of Optional Fees for Calendar Year 2025, all in favor.  
**MOTION CARRIED.**
- d) Discuss and take action on Order of Election for November 5, 2024 – General Election  
Judge Osborne provided information to the court, see attached.  
Commissioner Cannon made a motion to approve; Commissioner Parrish gave a second; Judge Osborne called for a vote to approve the Order of Election for November 5, 2024 – General Election, all in favor.  
**MOTION CARRIED.**
- e) Discuss and take action on Order from Honorable David Moorman to pay overlap salary to exiting Auditor Toni Joyner and for funding to come from nondepartmental contingency fund in addition to paying incoming Auditor Susan Pugh for two days of

work prior to her employment date with funding from non-departmental contingency fund.

Judge Osborne provided information to the court, see attached.

Commissioner Pohorelsky made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve Order from Honorable David Moorman to pay overlap salary to exiting Auditor Toni Joyner and for funding to come from nondepartmental contingency fund in addition to paying incoming auditor Susan Pugh for two days of work prior to her employment date with funding from non-departmental contingency fund, all in favor.

**MOTION CARRIED.**

- f) Pursuant to Local Government Code 152.031(b) submit District Judges' Order approving auditor and assistant auditor salary and budget effective October 1, 2024, for FY2025.

Judge Osborne provided information to the court, see attached.

Commissioner Pohorelsky made a motion to approve; Commissioner Parrish gave a second; Judge Osborne called for a vote to approve Pursuant to Local Government Code 152.031(b) submit District Judges' Order approving auditor and assistant auditor salary and budget effective October 1, 2024, for FY2025, all in favor.

**MOTION CARRIED.**

- g) Pursuant to Local Government Code 152.021(c) submit District Judges' Order approving the Court Reporter for the 278<sup>th</sup> Judicial District Court's salary effective October 1, 2024, for FY2025

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to submit; Commissioner Wiseman gave a second; Judge Osborne called for a vote to submit District Judges' Order approving the Court Reporter for the 278<sup>th</sup> Judicial District Court's salary effective October 1, 2024, for FY2025, all in favor.

**MOTION CARRIED.**

- h) Pursuant to Local Government Code 152.021(c) submit District Judges' Order approving the Court Reporter for the 12<sup>th</sup> Judicial District Court's salary effective October 1, 2024, for FY2025

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to submit; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to submit District Judges' Order approving the Court Reporter for the 12<sup>th</sup> Judicial District Court's salary effective October 1, 2024, for FY2025, all in favor.

**MOTION CARRIED.**

- i) Read Two Year Appointment of Madison County Auditor Susan A. Pugh into County Commissioner's minutes as requested by Madison County District Judges Honorable David W. Moorman and Honorable Hal R. Ridley.

Judge Osborne read the two-year appointment of Madison County Auditor Susan A. Pugh into County Commissioner's minutes as requested by Madison County District Judges Honorable David W. Moorman and Honorable Hal R. Ridley to the court, see attached.

Commissioner Wiseman made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve Reading Two Year Appointment of Madison County Auditor Susan A. Pugh into County Commissioner's minutes as requested by Madison County District Judges Honorable David W. Moorman and Honorable Hal R. Ridley, all in favor.

**MOTION CARRIED.**

- j) Discuss and take action on the Madison County Sheriff's Office purchasing emergency lighting for a 2024 F-150 police responder with SB22 funds.

Judge Osborne provided information to the court, see attached.

Commissioner Pohorelsky made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve the Madison County Sheriff's Office purchasing emergency lighting for a 2024 F-150 police responder with SB22 funds, all in favor.

**MOTION CARRIED.**

- k) Discuss and take action on Madison County Sheriff's Office purchasing safety vest with SB22 funds.

Judge Osborne and Bobby Adams provided information to the court, see attached.

Commissioner Pohorelsky made a motion to approve; Commissioner Cannon gave a second; Judge Osborne called for a vote to approve Madison County Sheriff's Office purchasing safety vest with SB22 funds, all in favor.

**MOTION CARRIED.**

- l) Discuss and take action on a 12-month renewal agreement with AT&T for managed internet service.

Judge Osborne, Donna Cuevas, and Susan Pugh provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve a 12-month renewal agreement with AT&T for managed internet service, all in favor.

**MOTION CARRIED.**

- m) Discuss and take action on a three-year renewal contract with Lexis Nexis.

Judge Osborne and Courtney Cain provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve a three-year renewal contract with Lexis Nexis, all in favor.

**MOTION CARRIED.**

- n) Discuss and take action on Application for Final Minor Plat with Variance for Cindy Munsey as amended for property recorded in Volume 680, Page 267, Number 39295 of the Official Records of Madison County, Texas.

Shelly Butts provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Parrish gave a second; Judge Osborne called for a vote to approve Application for Final Minor Plat with Variance for Cindy Munsey as amended for property recorded in Volume 680, Page 267, Number 39295 of the Official Records of Madison County, Texas, all in favor.

**MOTION CARRIED.**

- o) Discuss and take action on Application for Final Minor Plat with Variance for Carolyn L. Guedry for property recorded in Volume 717, Page 253, Number 41973 of the Official Records of Madison County, Texas

Shelly Butts provided information to the court, see attached.

Commissioner Cannon made a motion to postpone; Commissioner Parrish gave a second; Judge Osborne called for a vote to postpone sixty (60) days to allow applicant to revised Application for Final Minor Plat with Variance for Carolyn L. Guedry for property recorded in Volume 717, Page 253, Number 41973 of the Official Records of Madison County, Texas, all in favor.

**MOTION CARRIED.**

- p) Discuss and take action on advertising for bids on the County Clerk's Remodel and funding for same.

Judge Osborne provided information to the court.

Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve advertising for bids on the County Clerk's Remodel, all in favor.

**MOTION CARRIED.**

- q) Discuss and take action on advertising for bids for a Case Management System for the Madison County District Attorney's Office and the Madison County Clerk's Office.

Judge Osborne provided information to the court.

Judge Osborne made a motion to postpone; Commissioner Parrish gave a second; Judge Osborne called for a vote to postpone advertising for bids for a Case Management System for the Madison County District Attorney's Office and the Madison County Clerk's Office, all in favor.

**MOTION CARRIED.**

- r) Discuss and take action on Interlocal Agreement and Corresponding Resolution for cooperative purchasing services through the Educational Purchasing Interlocal Cooperative at Region 6 (EPIC6), pursuant to Texas Government Code 791.001.

Judge Osborne provided information to the court, see attached.

Commissioner Pohorelsky made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve Interlocal Agreement and Corresponding Resolution for cooperative purchasing services through the Educational Purchasing Interlocal Cooperative at Region 6 (EPIC6), pursuant to Texas Government Code 791.001, all in favor.

**MOTION CARRIED.**

- s) Discuss and take action on quotation from American Glass for replacement of Courthouse and Annex entry doors through EPIC5, pending approval of EPIC6 membership, and funding for same.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion for no action; Commissioner Parrish gave a second; Judge Osborne called for a vote for no action on quotation from American Glass for replacement of Courthouse and Annex entry doors through EPIC5, pending approval of EPIC6 membership, and funding for same, all in favor.

**MOTION CARRIED.**

- t) Discuss and take action on allowing the Madison County Auditor authority to complete line-item transfers, submitted by department heads/elected officials, that do not affect total budget, between Commissioner Court dates.

Judge Osborne provided information to the court.

Commissioner Wiseman made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve allowing the Madison County Auditor authority to complete line-item transfer, submitted by department heads/elected officials, that do not affect total budget, between Commissioner Court dates, all in favor.

**MOTION CARRIED.**

- u) Discuss and take action on a Maintenance and Support Agreement with Justice AV Solutions.

Judge Osborne and Donna Cuevas provided information to the court, see attached.



Commissioner Wiseman made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve Maintenance and Support Agreement with Justice AV Solutions, all in favor.

**MOTION CARRIED.**

- v) Discuss and take action on the Interlocal Agreement between Brazos Valley Council of Governments and Madison County for the purpose of providing technical services, advice, software for networking, telecommunications, fiber broadband buildout and access and related services to Madison County.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve Interlocal Agreement between Brazos Valley Council of Governments and Madison County for the purpose of providing technical services, advice, software for networking, telecommunication, fiber broadband buildout and access and related services to Madison County, Appendix A options 1 and 2, all in favor.

**MOTION CARRIED.**

- w) Discuss and take action on NAACP, Madison County's request for Hotel Occupancy Tax Funds for the 2024 Tour De Madison Bike Ride to be held October 11<sup>th</sup> and October 12, 2024.

Judge Osborne provided information to the court, see attached.

Commissioner Pohorelsky made a motion to approve; Commissioner Wiseman gave a second; Judge Osborne called for a vote to approve NAACP, Madison County's request for Hotel Occupancy Tax Funds for the 2024 Tour De Madison Bike Ride to be held October 11<sup>th</sup> and October 12, 2024, in the amount of \$3,000.00, all in favor.

**MOTION CARRIED.**

- x) Discuss and take action on the reappointment of Sandra Guice to the BVCOG Board of Directors for a term of (3) years beginning October 1, 2024, and ending September 30, 2027.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to approve; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to approve the reappointment of Sandra Guice to the BVCOG Board of Directors for a term of (3) years beginning October 1, 2024, and ending September 30, 2027, all in favor.

**MOTION CARRIED.**

- y) Discuss and take action on Request for County Feral Hog Grant.

Judge Osborne provided information to the court, see attached.

Commissioner Cannon made a motion to deny; Commissioner Parrish gave a second; Judge Osborne called for a vote to deny the request for County Feral Hog Grant, all in favor.

**MOTION CARRIED.**

**32. Public Comment**

**Public Comment - No discussion or action will be taken at this time by the Court. A three (3) minute limit per speaker. One person at a time will be called from the Public Participation Forms submitted. Move to the front of the Court and stand at the podium. Please address your comments to your commissioner.**

- No Public Participation form submitted to the Clerk of the Court.

**33. Adjourn**

Commissioner Wiseman made a motion to adjourn; Commissioner Pohorelsky gave a second; Judge Osborne called for a vote to adjourn, all in favor.



**MOTION CARRIED.**

Meeting was adjourned Tuesday, August 13, 2024, at 11:46 A.M

I, Adrian Lawson, Madison County Clerk, do hereby attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for August 13, 2024.

Approved and signed this 20<sup>th</sup> day of August 2024.



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Adrian Lawson, County Clerk  
Commissioners Court  
Madison County, Texas

